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May 11, 2011

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
EXECUTE A SOLE SOURCE AGREEMENT WITH FAMILY HEALTH
CARE CENTERS OF GREATER LOS ANGELES FUNDED
THROUGH THE AMERICAN RECOVERY AND REINVESTMENT ACT
OF 2009**

This is to notify you that I am exercising the delegated authority approved by your Board on March 2, 2010, to execute agreements not to individually exceed \$200,000 annually, contingent upon availability of American Recovery and Reinvestment Act of 2009 (ARRA) funds, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under this authority, I will execute a sole source agreement with Family Health Care Centers of Greater Los Angeles (FHCCGLA) in the total amount of \$125,000, effective upon date of execution through March 18, 2012, 100% funded by the Centers for Disease Control and Prevention (CDC) ARRA funds to implement policy, system, and environmental change to improve nutrition, increase physical activity, and reduce obesity in the cities of Bell Gardens and Maywood.

On April 8, 2010, I notified your Board that I was exercising the delegated authority approved by your Board to accept a Notice of Award (NA) from CDC funded through ARRA, in the total amount of \$15,920,342 for the Renew Environments for Nutrition, Exercise and Wellness in Los Angeles County (RENEW-LAC) project for the term March 19, 2010 through March 18, 2012. The sole source agreement with FHCCGLA is fully offset with funds from this NA.

On June 17, 2010, I notified your Board that a total of nine agencies were selected as a result of a DPH solicitation released on November 19, 2009, for the following services: 1) develop and implement broad-based policy, systems, and environmental changes to increase opportunities for physical activity, improve nutrition, and decrease obesity/overweight prevalence and 2) develop and implement a community-based

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proposal to support the activities of the RENEW-LAC initiative to be conducted by the City of Los Angeles Department of Planning, subject to the availability of funding.

A tenth agency, Old Timers Foundation, submitted a proposal to provide services in Service Planning Area (SPA) 7. The proposal was initially selected for funding but, due to unsuccessful contract negotiations, an agreement to provide services was not executed.

To ensure that services are provided in SPA 7 and due to the lack of respondents from the SPA, DPH identified FHCCGLA based on its expertise and experience addressing childhood obesity in the cities of Bell Gardens and Maywood. FHCCGLA has a long standing history of providing services, developing community trust, and demonstrating a commitment to serving low-income individuals in these communities. It has provided quality health care, community outreach, and health education to the underserved and has established itself as a trusted community partner. FHCCGLA currently oversees the administration of The Coalition for a Healthy Bell Garden and, through its existing community partnerships, is expected to accomplish the RENEW-LAC objectives.

County Counsel has reviewed and approved the agreement as to form. County Counsel and the CEO have reviewed and approved this delegated authority action. Attached is the approved sole source checklist (Attachment A).

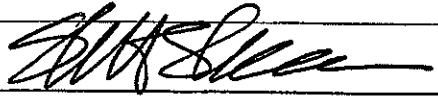
If you have any questions or need additional information, please let me know.

JEF:er
DA #01826

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**SOLE SOURCE CHECKLIST
FAMILY HEALTH CARE CENTERS OF GREATER LOS ANGELES**

Check (√)	JUSTIFICATION FOR SOLE SOURCE PROCUREMENT OF SERVICES
	➤ <i>Identify applicable justification and provide documentation for each checked item.</i> ➤ Only one bona fide source for the service exists; performance and price competition are not available.
✓	➤ Quick action is required (emergency situation)
✓	➤ Proposals have been solicited but no satisfactory proposals were received.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.
	➤ It is most cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is the best interest of the County (e.g., administrative cost savings, too long a learning curve for a new service provider, etc.).
✓	<p>Other reason. Please explain: During the original solicitation for RENEW projects, only one proposal was received for Service Planning Area 7 (SPA) but due to unsuccessful negotiation no contract was executed.</p> <p>To ensure that services are provided in SPA 7, DPH identified Family Health Care Centers of Greater Los Angeles (FHCCGLA) due to its expertise and experience addressing childhood obesity in the cities of Bell Gardens and Maywood. FHCCGLA has a long standing history of providing services, developing community trust, and demonstrating a commitment to serving low-income individuals in the communities. It has provided quality health care, community outreach, and health education to the underserved and has established itself as a trusted community partner. FHCCGLA currently oversees the administration of The Coalition for a Healthy Bell Garden and, through its existing community partnerships, is expected to accomplish the RENEW-LAC objectives.</p>
	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  Sheila Shima Deputy Chief Executive Officer, CEO </div> <div style="width: 45%; text-align: center;"> <u>4/29/11</u> Date </div> </div>